

"Recognizing that ArcticNet is undergoing changes in its governance structures, this Terms of Reference (ToRs) will continue to be adjusted to reflect these changes as needed."

1. Purpose

Recognizing the unique Inuit, First Nation, and Metis perspectives, knowledge, and priorities, RMC provides ongoing assessment of all research projects to advance local, regional, national, and international priorities in Inuit Nunangat and the Canadian North.

2. Accountability and Reporting

3. Committee Membership

If a member of the Committee who has been appointed as a representative of an organization is no longer able to serve, a new representative is nominated by said organization. For all other members, the RD identifies and appoints replacements.

- One (1) of the RDs (ex-officio) of ArcticNet.
- Up to eight (8) experts in the five themes of Infrastructure, Energy, Economy, Ecosystems, and Health and Well-being, with scientific or post-secondary expertise.
- Up to six (6) members, which includes the IRMC Chair, representing the following Inuit Organizations:
 - Inuvialuit Regional Corporation (IRC)
 - Nunavut Tunngavik Incorporated (NTI)
 - Makivvik

- Nunatsiavut Government (NG)
- Inuit Circumpolar Council Canada (ICC Canada)
- Inuit Tapiriit Kanatami (ITK)
- Up to two (2) members representing First Nations (CYFN, Dene Nation, Cree) and Metis communities.
- Up to four (4) members with each representing a different Territorial/Regional Government (Yukon, Northwest Territories, Nunavut, and Kativik Regional Government).
- Up to two (2) members from Industry that reflect the values and interests of the Committee with specific expertise in any or all of the five themes of Infrastructure, Energy, Economy, Ecosystems, and Health and Well-being.
- Up to four (4) members representing the science community within Federal government.

Observers (non-voting):

- ArcticNet Research Director(s) (who is not Chair of the Committee)
- ArcticNet Executive Director (ED) or Chief Executive Officer (CEO)
- ArcticNet Research Program Officer
- One (1) member from the ArcticNet Student Association
- Partners who contribute to calls for proposals (to observe progress and gain greater knowledge on co-funded projects)

Guests (non-voting):

On behalf of the Committee, the Chair may invite external guests to participate as presenters, facilitators or observers in RMC meetings.

4. Appointments and Terms

Members of the RMC are appointed for renewable five (5) year terms. Nominations and appointments are made in accordance with ArcticNet's Equity, Diversity, and Inclusion Policy.

All members are required to review and sign that they have read and comply with ArcticNet's Code of Conduct and Conflict of Interest Policy.

5. Resources to Support the Committee

The ArcticNet Research Program Officer is the primary support for the RMC, with additional support provided by the ArcticNet RD(s), the ED or CEO, and the Network Manager when required.

6. Responsibilities

Strategic Research Planning and Policy Development

- Support strategic research planning and priority-setting exercises within ArcticNet.
- Identify issues and provide strategic advice and guidance on an ongoing basis on ArcticNet's five themes (Infrastructure, Energy, Economy, Ecosystems, and Health and Well-being).
- Provide input into the development or updates to ArcticNet's research policies.

- d. Review and provide feedback and guidance on any recommendations emanating from the Research Program Advisory Committee (RPAC), as well as on any RPAC communications going forward to the ArcticNet Board before they are shared.
- e. Work in conjunction with other ArcticNet committees to provide feedback and guidance on recommendations before they are shared with the Board.

Planning and Adjudication of Call for Proposals

- a. Ensure that proposals consider the five themes of Infrastructure, Energy, Economy, Ecosystems, and Health and Well-being while also considering new and emerging themes.
- b. Provide guidance and feedback on the Partnered Program Calls for Proposals process.
- c. Review and adjudicate proposals submitted to the Partnered Program Calls for Proposals.
- d. Work with the Inuit Regional Review Committees based in each region to review and adjudicate proposals submitted from within Inuit Nunangat and to work in Inuit Nunagat.
- e. Ensure that any changes, additions, or terminations to research projects affecting the mandate of IRMC or the Territorial Advisory Committee (TAC) are shared with these two committees prior to any decisions being made.
- f. Strike and manage sub-committees as deemed necessary.

Ongoing Research Management

- a. Along with the relevant regional review committees, review the progress made by ArcticNet research projects under the Partnered Program.
- b. Through the Research Director(s), make recommendations to the Board of Directors, including terminating projects, adding new investigators, allocating, and adjusting funds or budgets.
- c. In the case of projects funded through the federal Strategic Science Fund (SSF), identify research that may contain commercializable Intellectual Property.

Support for ArcticNet Operations

- a. Support ArcticNet by sharing publications and providing good news stories about research outcomes.
- b. Contribute to, and provide, input to the ArcticNet's Annual Scientific Meetings when requested. (e.g., session themes, abstract selection, Northern travel fund).

7. Meetings

Frequency

The RMC will meet at least three (3) times per year, with a minimum of one (1) face-to-face meeting that includes a hybrid option to provide for virtual attendance and support quorum. Additional meetings may be added as required.

The location of in-person RMC meetings will depend on the composition of the RMC and consider travel distances, and cost.

Meetings are scheduled around the cycle of the calls for proposals, the review of proposals, and the reporting schedule, as well as strategic planning processes.

Quorum

A majority (50% plus one) of the RMC's voting members, with the requirement that at least two (2) are from an Inuit organization, shall constitute a quorum for the transaction of business at any meeting. In circumstances in which decisions are being made about matters affecting regions outside of Inuit Nunangat, quorum must include a member of the appropriate First Nation or Metis community.

