



## KNOWLEDGE MOBILIZATION COORDINATOR (Seeking youth applicants 18-30 years old)

ArcticNet Inc.  
[www.arcticnet.ca](http://www.arcticnet.ca)

ArcticNet is a non-for-profit organization that brings together hundreds of Arctic researchers, engineers, and managers studying human health, natural, and social sciences in the Arctic. With partners from Inuit and First Nations organizations, northern communities, 40+ Canadian post-secondary institutions, and multiple federal and provincial government agencies, ArcticNet works collaboratively with national and international research teams across the globe to study the impacts of rapid climate, environmental and socio-economic change. ArcticNet's knowledge mobilization program works to support the uptake of Arctic Indigenous and scientific knowledges to influence policy development, inform capacity building activities, support adaptation strategies, and ultimately benefit Northern communities and broader society.

### WORK SUMMARY

ArcticNet is currently seeking a motivated youth **Knowledge Mobilization Coordinator** to help support the exchange of Arctic knowledge between Northern communities, scientists, policymakers, industry, and the public. The coordinator will work under the supervision of the Knowledge Mobilization Manager. To inform ArcticNet's knowledge mobilization strategy, the coordinator will learn how to, and help conduct, a systematic literature review to identify best practices for knowledge mobilization that can catalyze positive change. They will also be responsible for assisting with organizing and coordinating knowledge mobilization activities (which may include webinars, podcasts, blogs, workshops, etc.) for our network. We are looking for a coordinator with artistic abilities to help improve science literacy through art.

### ACTIVITIES

- Contribute to a systematic literature review for publication (including searching, screening, synthesizing, writing, and editing)
- Create illustrations to communicate scientific research to wider audiences
- Assist with organizing and coordinating knowledge mobilization activities (including webinars, podcasts, blogs, workshops, policy briefs, etc.)
- Other tasks (e.g. creative work, radio) depending on your skills and interests
- Help coordinate the production of short videos on emerging Arctic research
- Help coordinate the production of postcards on emerging Arctic research
- Help organize events for ArcticNet's Annual Scientific Meeting
- Develop an ethical research toolkit in collaboration with our partner organizations
- Share your own ideas for ArcticNet's knowledge mobilization strategy and activities

### QUALIFICATIONS

- Must be between 18-30 years old on the first day of employment
- Must be a Canadian Citizen, Permanent Resident, or have Refugee Status
- Must be legally able to work in Canada
- Awareness of the Northern environment and its inhabitants
- Knowledge of an Indigenous language and/or French is an asset
- Lived experience in the Arctic is an asset



- Skills/experience in social, health, or natural sciences is an asset
- Experience with conducting a systematic literature review is an asset

## SKILLS

- Desire to learn
- Enjoys reading academic articles
- Critical thinking skills
- Ability to write clearly and effectively
- Creative/artistic abilities
- Ability to work independently
- Organized and reliable
- Kind to others
- Experience with radio is an asset

## WORKPLACE

The candidate may work remotely from anywhere in Canada.

## CONTRACT DETAILS AND WORKING CONDITIONS

Hourly rate begins at \$27/hour, depending on experience and location (greater hourly rates are available to Northern residents)

Full time (35h/week)

6-month contract

Position to be filled immediately

**Please note that this position is funded by a grant dedicated to youth employment. Therefore, candidates must be between 18-30 years old on the first day of employment.**

**DEADLINE:** September 29, 2025, at 5pm Eastern.

**Send your cover letter and CV merged into a single PDF file, including the contact information of 3 references to:** Christine Demers, [christine.demers@arcticnet.ulaval.ca](mailto:christine.demers@arcticnet.ulaval.ca). **OPTIONAL:** You may also include a recent paper you have written and/or art piece you have created, as an example of your skills.

For questions specific to the position, please write to the Knowledge Mobilization Manager, Melody Lynch, [melody.lynch@arcticnet.ulaval.ca](mailto:melody.lynch@arcticnet.ulaval.ca).

*In accordance with stipulated requirements regarding immigration in Canada, priority will be given to Canadian citizens as well as permanent residents of Canada. ArcticNet is committed to employment equity, diversity, and inclusion in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Indigenous persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression.*